



PO BOX 10366
FORT SMITH, AR 72917

GRANT REPORTING

Grant recipients will be required to file Quarterly/Interim Progress Reports following approved formats and using forms prepared and provided by the Foundation as applicable.

The Foundation will not approve applications from a grant recipient which has failed to file timely status reports for a previous grant.

DEADLINES FOR REPORTING:

- Quarterly/Interim Progress Reports must be received by the Foundation each quarter – even if no monies have been spent - no later than the 15th of the month following the quarter being reported. Due dates are as follows:

April 15th

July 15th

Oct 15th

Jan 15th

- Final Report must be filed within 12 months after the funding of the grant or within 60 days after the project is completed, whichever is the sooner.